Admissions 7 Authorisations

Authorisations are one of the key security building blocks that enable flexible access control.

Often they apply where a screen is provided to a various people but the data they can access may need to be restricted. These authorisations are associated with a role which is in turn is associated with a person.

Following are the authorisations associated with the Admission 7 role and which are, predominantly, focussed on processing actions which are outside of the ‘norm’.

The different levels of authorisation are most commonly manifest in a warning (for the higher level) rather than an error (for the lower level).

310 - Offer after Last Offer date

The Location Calendar contains the admissions related dates such as Last Offer date. This authorisation allows the user to make an offer after that date has passed.

Figure 1 - Location Calendar for 2010, Parkville, Start Year Intake – Last Offer

Figure 2 - Admissions 4 receives an error message
311 - Rescind Offers

In this case, the authorisation is not about warning versus error, rather it is about being able to select an additional value – Rescinded.

Both Admission 4 and Admission 7 can change the Offer Status from Offered back to Unoffered.

However, the distinction between Unoffered and Rescinded is that Unoffered is a re-set value, perhaps post a late request for deferral, whereas Rescind is a formal withdrawal of an Offer. The various Offer Status changes are captured in the Offer History.

312 - Defer offer acceptance longer than normal

The ‘normal’ length of a deferral is defined as a system variable which for the University of Melbourne is one year.

This authorisation allows the user to enter a deferral for longer than the ‘normal’ period.
314 - Maintain the effective date on status histories

This allows the user to backdate the effective date on the Student Study Package status prior to the effective date on earlier statuses.

This would typically be used for administrative adjustments in cases where an incorrect status had been entered.
Figure 9 - Student Study Package Status with Effective date of 26 May 2010

Student Study Package

Student ID* 0010024
V. Miss Mélén 96, Hạng Thẻ 1 Phố My Hung, Dist
Study Package Code* 8CDM
Bachelor of Commerce

General Details

Level: Undergraduate

Parent SSP

Completed In

SIIP Status: Admitted

SIP Status: Effective

Plan Component Type: Core

Signatory

Census Date: Bachelor's Degree

Effective Date: 26 May 2010

Enrolment

CHSSN

Figure 10 - Admission 4 receives error message when tries to back date Effective date

Student Study Package

Student ID* 0000042
V. Miss Mélén 96, Hạng Thẻ 1 Phố My Hung, Dist
Study Package Code* 8CDM
Bachelor of Commerce

General Details

Level: Undergraduate

Parent SSP

Completed In

SIIP Status: Admitted

Effective Date: 26 May 2010

Plan Component Type: Core

Signatory

Census Date: Bachelor's Degree

Effective Date: 26 May 2010

Enrolment

CHSSN

Figure 11 - Admission 7 receives warning message

Student Study Package

Student ID* 0000044
V. Miss Mélén 96, Hạng Thẻ 1 Phố My Hung, Dist
Study Package Code* 8CDM
Bachelor of Commerce

General Details

Level: Undergraduate

Parent SSP

Completed In

SIIP Status: Admitted

Effective Date: 26 May 2010

Plan Component Type: Core

Signatory

Census Date: Bachelor's Degree

Effective Date: 26 May 2010

Enrolment

CHSSN

318 - View and change SSP data despite student sanctions

This authorisation controls a number of action:

- The ability to override sanction holds such as Prevent Admission, Prevent Enrolment, Prevent Study Plan Amendment.
- The ability to exceed the amount of Advanced Standing that can be granted for a Student Study Plan

(a) Override Sanctions Holds

Sanctions have associated holds which prevent certain action which, in certain cases, may need to be overridden.

For example, the Potential Duplicate Sanction prevents Offers (as well as Admission and Enrolment).
Figure 12 - Sanction Definition - PDS

<table>
<thead>
<tr>
<th>Sanction Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sanction Name:</strong></td>
</tr>
<tr>
<td><strong>Description:</strong></td>
</tr>
<tr>
<td>Effective Date:</td>
</tr>
<tr>
<td>Date of Sanction:</td>
</tr>
<tr>
<td>Duration of Sanction:</td>
</tr>
<tr>
<td>Sanction Details:</td>
</tr>
</tbody>
</table>

Application of this sanction places a hold on the specified Services or Functions.

![](image1.png)

Figure 13 - Applicant with sanction

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student Details:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Sanction Details:</strong></td>
<td></td>
</tr>
</tbody>
</table>

Figure 14 - Admission 4 receives error message

<table>
<thead>
<tr>
<th>Single Offer</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student ID:</strong></td>
</tr>
<tr>
<td><strong>Study Package Code:</strong></td>
</tr>
<tr>
<td><strong>Offer Type:</strong></td>
</tr>
<tr>
<td><strong>Admission Centre Code:</strong></td>
</tr>
<tr>
<td><strong>Offer Status:</strong></td>
</tr>
<tr>
<td><strong>Enrolment Code:</strong></td>
</tr>
</tbody>
</table>

Receive error message

Figure 15 - Admission 7 receives warning message

<table>
<thead>
<tr>
<th>Single Offer</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student ID:</strong></td>
</tr>
<tr>
<td><strong>Study Package Code:</strong></td>
</tr>
<tr>
<td><strong>Offer Type:</strong></td>
</tr>
<tr>
<td><strong>Admission Centre Code:</strong></td>
</tr>
<tr>
<td><strong>Offer Status:</strong></td>
</tr>
<tr>
<td><strong>Enrolment Code:</strong></td>
</tr>
</tbody>
</table>

Receive warning message

(b) Exceed the amount of Advanced Standing

This does not apply at the University of Melbourne because no system-wide restrictions are being imposed due to different business rules across the University.
341 - Admit a Spk after the Last Admission date

This is an adjunct to 310 - Offer after Last Offer date.

The Location Calendar contains the admissions related dates such as Last Admission date. This authorisation allows the user to admit an applicant after that date has passed.

Figure 16 - Location Calendar for 2010, Parkville, Start Year Intake – Last Admission

| Start Date | 09/11/2010 | End Date | 08/19/2011 |

<table>
<thead>
<tr>
<th>Location Calendar Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Type</td>
</tr>
<tr>
<td>Teaching Contact</td>
</tr>
<tr>
<td>Study Period Start</td>
</tr>
<tr>
<td>Period Publication Date</td>
</tr>
<tr>
<td>Last Offer</td>
</tr>
<tr>
<td>Last Application Close Date</td>
</tr>
<tr>
<td>Admit on Call</td>
</tr>
</tbody>
</table>

Figure 17 - Admission 4 receives error message

![Student Study Package](image_url)

- Student ID: [Student ID]
- Study Package Code: [Study Package Code]
- General Info:
  - Name:
  - Surname:
  - Year 2:
  - AC:
  - TQ:

- Program:
  - Degree:
  - Major:

- Study Period:
  - Component Type:
  - Course Code:
  - Course Name:
  - Course Date:
  - Course Code:

- Status:
  - Status Type:
  - Status Value:
  - Status Level:

- Effective Date:
  - Effective Date:
  - Effective Date:

- Effective Date must be an er before Last Admission Date.
Figure 18 - Admission 7 receives warning message

Contact ISIShelp for user help

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How do I get more information?

- Visit the SSP website [www.ssp.unimelb.edu.au](http://www.ssp.unimelb.edu.au) for more information and:
  - Read the project newsletters which provide the latest news and updates about the project,
  - Read [fact sheets](http://www.ssp.unimelb.edu.au/stayinformed/subscribe) about the key changes to system areas, and what the changes mean for staff and students,
  - Find out about upcoming [staff briefings and system demonstrations](http://www.ssp.unimelb.edu.au/stayinformed/subscribe).
- Register to receive project news by completing the following web form: [http://www.ssp.unimelb.edu.au/stayinformed/subscribe](http://www.ssp.unimelb.edu.au/stayinformed/subscribe).