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**Changes to Functionality and Configuration**

**Applications**

For final assessments of “Qualified” and “Qualified with Conditions” on the Application screen, the basis for admission is now a mandatory field.

**Enhancements to the Statement of Enrolment**

The Statement of Enrolment now includes more information about a student’s enrolment. It displays:

- start and end dates for Leave of Absence
- RHD Expected and Actual Thesis Submission dates
- teaching departments for RHD thesis subjects, and
- subject withdrawal dates (coursework subjects only at present)

The enhancement also blocks the Statement of Enrolment from generating when a student has a current sanction that suspends or cancels their enrolment. A list of these sanctions will be available shortly on the Student Management Services intranet.

**Result Return Report**

The report was incorrectly displaying the number of verified results in subjects. The report now correctly displays the number and percentage of entered, verified, certified and ratified results in each subject.

**Availability Description**
The **Availability Description** now displays to students in the eStudent (Student Portal) Study Plan:

- This was an issue for students trying to enrol in subjects where there were multiple availabilities for the same study period. Students are now able to differentiate between multiple availabilities using the information included in the Availability Description.

**Updates to existing reports / grids**

**Student Record Card**
A number of enhancements have been made to the **Student Record Card**, including:

- New section headers have been implemented
- Course information now appears at the top of each course / year entry for record clarity
- General Advanced Standing now displayed
- Subject levels have been included (these are taken from the Study Plan, or if no information exists on the Study Plan, they are defaulted from the subject configuration)
- Subject ‘Attempt’ number is now displayed
- Credit points for withdrawn subjects (WD) are now displayed in brackets
- a number of other small changes have improved the functionality of the report.

**Academic Transcript**
Significant updates have been made to the **Academic Transcript** to improve appearance and performance, including:

- Cutting run time to under 1 minute
- Re-ordering of subject and advanced standing records
- Re-ordering of completion summary
- Re-ordering of Leave of Absence records
- Re-labeling general advanced standing so as not to display the course name (and imply that students are granted credit for a whole course)
- Ensuring that Lapsed Candidature is marked as such, rather than Leave of Absence
- Ensuring that the course name does not wrap unnecessarily
- Running the unofficial Statement of Results that students can access via the Student Portal from the same source code, so that the above enhancements apply to both reports
- Running the AHEGS (Australian Higher Education Graduation Statement) from the same source code, so that the above enhancements apply to both reports.

**Student Status History Search**
This is a new search to view changes to a student’s status. This is useful for staff looking at changes for international students who become permanent residents.

**Improvements to grid reports**

- **Detailed Application Search**
  Details of students' previous studies are now fully displayed.

- Changes to the **Student Contact Details Search** have improved its performance.

The following essential RHD search screens have undergone some recent and significant changes to make them
faster and more user-friendly:

- **RHD Supervisory Load** now has improved performance and layout
- **RHD Students by Organisational Unit Search** is now much faster and more user-friendly
- **RHD Student Progress Search** also runs faster. The report now has some mandatory search criteria, i.e. you will need to enter either an Org Unit, a Subject or a Course Code before clicking Retrieve.

Favourites

NB: Don’t forget to re-save these screens into your Favourites, as your previously-saved Favourites are likely to point to the old report versions.

* The asterisked reports have new default layouts. This means that if you have customised that report, your changes will be lost. Check the new defaults, which may suit you. If not, you will need to customise them and save them again.

**Default Year in Reports**

The Met form, Credit Summary and Enrolment Tracking Reports now use 2011 as the default year in the criteria.

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**Did You Know About?**

**Common Searches**
A reminder that you can now access step-by-step instructions about grid searches commonly performed in ISIS, via the in-system help feature, **ISIS Help Window**. You can browse the index of common searches, locate the common search you want, and drill down to step-by-step instructions for performing that search, including what screen to go to, and what criteria, operands and values to use to get the data you want.

- Click on the **Help** icon in the icon panel
- Click the **Contents** tab at the bottom of the **ISIS Help Window**
- Open the **Table of Contents** and expand **UoM Data Extraction**
- Chapters 10 – 19 are the chapters containing the common searches. Click on the plus sign (+) to expand the chapter you are interested in, and then click on the particular common search you want to view.

**Enrolment Resources**
The Student Management Services intranet has many useful resources including presentations, enrolment procedures and troubleshooting help. Go to:

[https://studentadmin-staff.unimelb.edu.au/ems/resources.aspx](https://studentadmin-staff.unimelb.edu.au/ems/resources.aspx)

“2011 Start of Year Enrolments”.

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**Quicklinks**

**ISIS Website**  **ISIS News**  **ISIS Glossary**  **ISIS eLearning**