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**Changes to Functionality and Configuration**

**Class and Subject Lists**
If a report contains the room name, the building and room names are now correct.

**Timetabling-Incomplete Registrations Quick Report**
When category type and title are included in this grid, information is now retrieved without errors.

**ISIS Performance**
A system change was implemented late last year to address performance issues with grid searches and various reports, such as Transcript and Record Card. This change however is closely linked with ISIS freezing and crashing for staff users. Despite the inconveniences caused, the change was left on to allow the technical team to gather information, in order to isolate and resolve the problems. The change was removed earlier this week so ISIS should no longer freeze or crash. The disadvantage is that producing Transcripts and Record Cards may now take a little longer. However, 10 new servers have been added to improve performance and during this week further servers will be added to increase capacity for both staff and student interfaces.

**VTAC Uploads**
Over the last two weeks, VTAC information was correctly uploaded into ISIS, a milestone in the implementation of the new student system. Thanks to the ISIS team and SMS-Enrolments who worked long hours over the last two weekends to ensure that the feeds for Education and International students and the large local undergraduate feed were uploaded.

**Student Centre Contact Details**
Contact details for Student Centres and Graduate Schools have been updated in the Student Portal to show Contact
Australian Higher Education Graduate Statement
Changes to ISIS have been made to enable us to produce the Australian Higher Education Graduate Statement, in line with government reporting requirements.

Updates to existing reports / grids

Enrolment Tracking Search
The Enrolment Tracking Search is correctly identifying newly admitted students and students with new course offers (including VTAC students). However, we’ve recently identified some discrepancies in the Search between the display of enrolled credits, which is displaying correctly, and load for the current year, which is not displaying for some students. We are urgently investigating this issue and will update you on progress.

RHD Supervisory Load Search
This grid search has been corrected and now returns accurate information about end dates for supervisory roles.

Did You Know About?

Processing deferrals
Please follow the procedure for student deferrals as detailed in the ISIS help topic “Entering an approved offer deferral”. We have noticed that staff have been following the wrong procedure by admitting students to a course, then withdrawing them. If you have admitted students in error, you will need to contact SMS-Enrolments to have the status reversed.

Community Access (CAP) Course Codes
When admitting students to a CAP course, remember to use the appropriate generic course code (previously there were numerous courses for each faculty). The generic courses are:

- NA-CAPUG   CAP Assessed Undergraduate
- NA-CAPPG   CAP Assessed Postgraduate
- NA-AUDITUG  CAP Non Assessed (Audit) Undergraduate
- NA-AUDITPG  CAP Non Assessed (Audit) Postgraduate

Enrolment Resources
The Student Management Services intranet has many useful resources including presentations, enrolment procedures and troubleshooting help. Go to:

https://studentadmin-staff.unimelb.edu.au/ems/resources.aspx

“2011 Start of Year Enrolments”.

Quicklinks

ISIS Website  ISIS News  ISIS Glossary  ISIS eLearning